

Job Framework:

Global Programmes & Philanthropy Manager



General role information	
Job title:	Global Programmes & Philanthropy Manager
Reporting to:	Head of WISH2 Delivery – Project Deputy - FCDO Programmes
Salary band:	
Notice period:	3 months
Career band:	
Budget responsibility?	No
Direct reports?	No
Client facing role?	Yes
Introduction	
<p>MSI Reproductive Choices (MSI) is one of the world's leading providers of sexual and reproductive healthcare. We believe that everyone should have the right to choose. From contraception to safe abortion and life-saving post-abortion care, we are committed to delivering compassionate, affordable, high-quality services for all.</p> <p>Today, our organisation has over 9,000 team members working in 36 countries across the world. Our success lies in the fact that MSI teams are locally led, entrepreneurial and results-driven, and are passionate about delivering high quality, client-centred care in their own communities. As a social business, we focus on sustainable delivery, efficiency, and funding models that are built to last, so that the women and girls we serve today will have a choice in the future too.</p> <p>We know that access to reproductive choice is life changing. For some, it can mean the ability to complete an education or start a career. For others, it means being able to look after the family they already have. For everyone, it means the freedom to decide their own future, creating a fairer, more equal world.</p> <p>The Women's Integrated Sexual Health 2 (WISH2) is the second phase of the UK government's flagship Sexual and Reproductive Health and Rights (SRHR) programme, WISH1, which ran from 2018 to 2024 and spanned 27 countries across Africa and Asia. WISH2 is a continuation of this critical health project. It began on 23rd September 2024 and will finish on 31st March 2029. It aims to support women and adolescents, particularly the poor and most marginalised, to have greater voice, choice and control over their Sexual and Reproductive Health and Rights and improve the enabling environment for SRHR and gender equality as part of an accelerated, African-led inclusive demographic transition.</p> <p>WISH2 is a multi-partner, multi-country programme divided into two geographical consortia, WISH2 West and Central Africa (WACA) and WISH2 Eastern and Southern Africa (ESA). WISH2 WACA is managed by MSI and operates in 6 countries, namely Chad, DRC, Mali, Mauritania, Niger and Senegal. The total budget value is £60.8 million. Partners include Ipas, Options Consultancy Services, Sightsavers, as well as two African organisations, RAES and WILDAF-AO. (WISH2 ESA is led by IPPF and operates in 7 countries (Ethiopia, Madagascar, Somalia, South Sudan, Sudan and Zambia) and the partners for this</p>	

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consortium are John Hopkins Centre for Communication Practice, the International Rescue Committee, Ipas and Options).

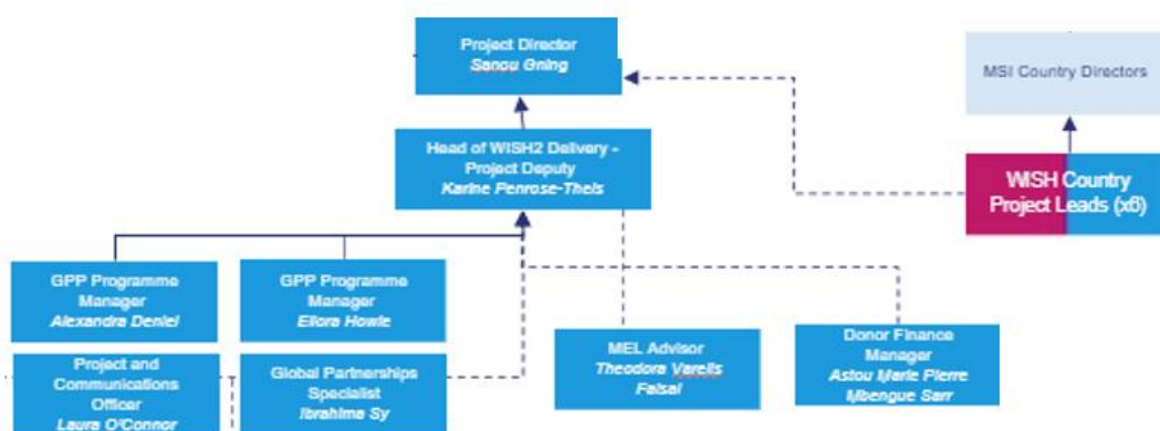
The role and the team

MSI seeks a Global Programme & Philanthropy Manager for the WISH2 WACA programme. As part of the project management team, the Global Programme & Philanthropy Manager (GPPM) will contribute to the fulfilment of an MSI-led consortium's mission, taking responsibility for the management of sub-contracts for a number of consortium partners, supporting them to deliver their commitments under the project (including payment by results KPIs), ensuring adherence to donor compliance standards, and the delivery of internal commitments under the project by MSI's Global Support Office. In addition, the GPPM will lead project management support for a portfolio of MSI country programmes, working closely with MSI's Africa team, and WISH2 Country Project Leads supporting consortium KPI monitoring, risk management, work-planning and monitoring.

In addition, s/he will lead on key pieces of work under the project results verification and learning component that the Evidence & Learning Partner (E&L) has responsibility for, coordinating technical inputs across key thematic areas (e.g. advocacy, social norms, disability inclusion etc...), interacting with technical leadership from within the project, coordinating Technical Working Groups and providing technical leadership where appropriate.

The role will be based either in London or Dakar.

The team structure is as follows:



Key responsibilities

Consortium Partners Account Management (30%)

- Lead the management and monitoring of **sub-contracts** with consortium partners, verifying they are meeting their **contractual obligations** including the successful delivery of payment KPIs under the payment by results component of their contract, logframe outcomes and deliverables and other partner roles within the consortium; while ensuring the development and maintenance of **positive relationships** with consortium partners
- Responsible for **performance and risk management** of consortium partners including leading on quarterly performance reviews and the development and implementation of performance

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improvement plans if required; working with the Project Deputy/Project Director to build an effective consortium;

- Provide advice and clear guidance on **work-planning, reporting, budgets and forecasting** to consortium partners;
- Facilitate, review and advise consortium partners on donor narrative and financial reports and ensure high quality and timely donor reporting, including **quarterly and annual reports to the donor**;
- Work with and influence internal agreements that frame the inputs of both the project consortium partners and internal MSI departments to ensure all partners provide **interventions that are high standard and on budget**, and that country level technical support needs are delivered from within MSI and other consortium partners as appropriate;
- Work closely with MSI **legal** and **donor compliance** team to ensure due diligence requirements are met and ongoing, and that partners are respecting the project code of conduct and are aware of obligations for reporting around safeguarding and Anti-Fraud and Bribery (AFB);

Country level project management support: (30%)

- Support the Project Deputy in the management and monitoring of overall **project performance** and delivery of Key Performance Indicators of focal MSI country programmes.
- Together with the WISH2 Country Project Leads, support the monitoring of **progress and risk management** of focal MSI countries through regular (monthly or quarterly) meeting, escalating issues as necessary with Project Deputy, and contributing to overall team risk monitoring and management processes as required.
- Provide advice and clear guidance to focal MSI country programmes with **internal and external audit** and review processes, **donor annual review** and **VIP visits, third party monitor review visits** and information/evidence requests etc ;
- Working closely with MSI Legal and Donor Compliance teams, ensure MSI **country programme compliance** with MSI standards and key donor requirements, and escalate non-compliance issues as appropriate.
- Support country teams and participate as required in the creation and implementation of regular country level **governance, planning/monitoring and knowledge sharing activities** including inception workshops, mid-term reviews, stakeholder meetings and learning events.
- Support consortium partners and focal MSI countries, in delivering the project successfully including **data verification, compliance, procurements, assets/equipment management** (including fleet management), commodities/stock, donor visibility, etc.

Technical coordination and leadership (30%)

- Manage the **effective delivery of technical or operational areas** for the project, such as results data verification led by the E&L Partner, development and support for advocacy strategies, and specific complex project ensuring that consortium partners, focal MSI countries and internal MSI departments participate effectively and to high standards; while maintaining positive relationship with all stakeholders;

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- Together with the other Global Programme & Philanthropy Manager (GPPM) from the project management team, alternatively lead on the writing of the **quarterly reporting and annual narrative reports** to the donor, and documentation of risks and lessons learned, as required.
- Together with the Evidence & Impact team, support **data collection and documenting best practice**, lessons learned and innovations for specific project sub-outputs or technical/thematic areas (to be identified); contributing to or co-ordinating Technical Working Groups;
- Work closely with the Programme and Communications Officer on data generation, documenting best practice, managing knowledge sharing and dissemination across partners and externally.

Representation and relationships (10%)

- Build strong external relationships with other project stakeholders together with the Project Director and other Project Management team members.
- Represent MSI within the consortium, and support the Project Director in relationship management with implementing partners and donor as required.
- Represent the project within MSI, ensuring regional teams are updated with latest project developments, and promoting the project across the organisation.
- Represent MSI in donor and other meetings as required, including on visits to MSI country programmes.

Other

- Support broader MSI Global Programme and Philanthropy donor team initiatives to ensure robust stewardship of donor funded programmes at MSI, and to strengthen compliance capacity across MSI countries.
- Contribute to the overall flexibility of resource use in the project team by undertaking other assignments or tasks in accordance with your skills and experience as delegated by the Deputy Project Director.

Key skills

To perform this role, it is **essential** that you have the following skills:

- Proven ability to liaise effectively with and collaborate with diverse stakeholders, including global, regional, national, local, public, and private partners.
- Excellent skills in communicating evidence, excellent facilitation skills with proven ability to synthesize complex technical component into easy-to-understand briefs or presentation.
- Demonstrated ability to establish and maintain effective relationships across an organisation to achieve mutual objectives and maximise opportunities.
- Excellent verbal presentation skills including experience of presenting to large audiences.
- Exceptional problem-solving abilities and demonstrated confidence in handling difficult situations.
- Excellent people and negotiation skills and ability to work effectively in cross-cultural settings and with a wide variety of stakeholders.
- Demonstrated ability to meet deadlines, perform under pressure and reputation for consistently delivering results to a high standard.
- Fluency in French oral and written communication skills is **essential**.
- Fluent English oral and written communication skills.
- Good Excel proficiency

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- Ability to travel up to 4 weeks a year.

Key experience

To perform this role, it is essential that you have the following experience:

- Experience of managing FCDO donor funded projects preferable, or government/institutional donor (multi-country desirable), including project monitoring and reporting against payment deliverables, proactive risk management and escalation (essential)
- Experience in writing and editing reports, or externally facing project information for donors or other external stakeholders (essential)
- Financial management experience including budgeting and budget tracking (essential)
- Demonstrable experience managing complex relationships across organisations and across countries (essential)
- Proven experience working cross-team, generating consensus and support from multiple internal stakeholders and leading people through complex processes (essential)
- Experience in delivering capacity building support and skills development of others in either a technical area or project management skills, in order to meet project deliverables (essential)

Formal Education/qualification

- Degree (essential) or Masters (desirable) in related subject (e.g. public health, international development or related field).

Personal Attributes

We recruit talented, dynamic people with diverse backgrounds and experiences, all united by a belief in our mission and a focus on delivering measurable results. We're proud to be an equal opportunities employer and are committed to creating a fully inclusive workplace, where everyone feels able to participate and contribute meaningfully. You must be open-minded, curious, resilient, and solutions-oriented, and be committed to promoting equality, and safeguarding the welfare of team members and clients alike.

We seek exceptional individuals who are aligned to MSI's mission and entrepreneurial mindset. You must be a strong communicator, self-motivated and solutions-seeking, committed to driving social change in an environment that measures sustainable results and impact at an individual and global level. You must be able to work effectively with and across diverse teams and be comfortable with ambiguity.

For this role, we're looking for an individual who is:

- A strong supporter of the cause of family planning and a woman's right to safe abortion (pro-choice)
- Quality-focused and results-orientated
- Proactive
- Highly organised
- Decisive and confident
- Resourceful and determined
- Self-aware

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- Willing to travel

Our Values

Mission Driven: With unwavering commitment, we exist to empower women and men to have children by choice not chance.

Client Centred: We are dedicated to our clients and work tirelessly to deliver high-quality, high-impact services that meet their individual needs.

Accountable: We are accountable for our actions and focus on results, ensuring long term sustainability and increasing the impact of the Partnership.

Courageous: We recruit and nurture talented, passionate, and brave people who have the courage to push boundaries, make tough decisions and challenge others in line with our mission.

Resilient: In challenging situations, we work together and support each other, adapting and learning to find solutions, whatever we're up against.

Inclusive: We believe that diversity is a strength. We all play our part in creating a culture where every team member can thrive, feel valued and contribute meaningfully to our mission, and where all our clients feel welcome and supported.

By signing below, you indicate that you have read and agree to this job framework.

Full Name:

Signature:

Date:

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